

**HEAD OFFICE**

308 Church Street  
 Private Bag X 44  
 MOGWADI 0715  
 Telephone: (015) 501 0243/4  
 Fax no : (015) 501 0419  
 E-mail: info@molemole.gov.za

**MOREBENG BRANCH OFFICE**

25 Cr. Roets & Viviers Street  
 MOREBENG 0810  
 Telephone : (015) 501 2371  
 Fax no : (015) 397 4334  
[www.molemole.gov.za](http://www.molemole.gov.za)

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Ralephenya T.D

Ref: MM- 006 2023/24

Date: 02 May 2024

### REQUEST FOR QUOTATION

**MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS SERVICE PROVIDERS WHO ARE LISTED ON THE CENTRAL DATABASE FOR THE CALCULATIONS OF THE REPLACEMENT VALUE OF HOUSES, HOUSE CONTENTS AND RETAIL VALUE OF MOTOR VEHICLES FOR COUNCILLORS.**

DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
Replacement Value-House and House Contents	32		
Retail Value-Motor Vehicles	32		
<b>Total Cost</b>			

The following documentation should accompany the quotation

- The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- Valid Tax compliance status pin
- Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]

#### Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal).

Criteria	Weights	Applicable values
<b>Company Experience</b> <ul style="list-style-type: none"> <li>Five (5) appointment letters/orders in Assets valuation within the sphere of government. The Municipality reserves the right to formally verify the appointment letters received from the bidders with</li> </ul>	25	Poor = 1  Average = 2

the respective listed municipalities which will be basically on the appointment date, period and the value of the project.		<b>Good = 3</b>
<ul style="list-style-type: none"> <li>Attach a maximum of 05 projects only</li> </ul>		<b>Very good = 4</b>
<b>Key Personnel</b> <ul style="list-style-type: none"> <li>Three (3) well experienced registered professional valuer's with the following</li> <li>Ten (10) years' experience in valuation environment.</li> <li>Detailed CV's of the professional valuer</li> <li>Certified copy of Identity document</li> <li>Certified copy of the professional valuer's certificates issued in terms of Property Valuer's Profession Act 2000, section 20(2)(b) of the Act.</li> </ul>	15	<b>Excellent = 5</b>
<b>Total functionality score</b>	40	

### **Stage 2: Evaluation on Price and Specific Goals**

- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

<b>Preference Points for specific Goals</b>	<b>Means of Verification</b>	<b>Points</b>
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document and a detailed CV	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

### **The following conditions will apply:**

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- The bidder needs to ensure that there is skills transfer.
- The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Mr Manamela M** at **015 501 2380** between 08:00 and 16:30 Monday to Friday. All quotations should be submitted at Mogwadi Tender Box by latest **09 MAY 2024 at 11:00 AM**, clearly marked **"THE REPLACEMENT VALUE OF HOUSES, HOUSE CONTENTS AND RETAIL VALUE OF MOTOR VEHICLES FOR COUNCILLORS"**. No quotation will be accepted after the closing date.

Molemole Municipality reserves the right to accept any quotation.



**Mr. K.E Makgatho**  
**Municipal Manager**  
**Ref:MM-006 2023/24**

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**Vision: A developmental people driven organization that serves its people**

**Mission: To provide essential and sustainable services in an efficient and effective manner**